

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

WIDEFIELD WATER AND SANITATION DISTRICT

Held: Tuesday, February 27, 2024, at 1:30 p.m. at 8495 Fontaine Blvd., Colorado Springs, Colorado 80925.

Attendance

Directors in Attendance Were:

Mark Dunsmoor, Vice President
Dan Ittner, Secretary/Treasurer
Jim Mesite, Jr., Assistant Secretary
Ryan Watson, Director

Directors Absent (excused):

Mark Watson, President

Also in Attendance:

Lucas Hale, District Manager
Kelly Smith, Director of Administrative Services
Robert Bannister, District Engineer
Joe Norris, Cockrel Ela Glesne Greher & Ruhland
Members of the Public: Jean Smith

Call to Order

President Dunsmoor noted that a quorum of the Board was present and that the Directors had confirmed their continuing qualification to serve, and therefore called the regular meeting of the Board of Directors of the Widefield Water and Sanitation District to order at 1:34 p.m.

Notice

Notice of the meeting was properly posted as required by law. The notice also included the agenda items. Certification of such posting is attached hereto.

Disclosure Matters

President Dunsmoor reported that conflict of interest statements had been received from all directors and previously filed with the Secretary of State at least 72 hours in advance of the meeting. Copies of the statements are on file with and available from the Colorado Secretary of State.

Approval of Minutes

The Board reviewed the Minutes of the January 16, 2024 meeting. Upon motion duly made, seconded and unanimously carried, the Minutes of such meeting were approved.

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Financial Matters

Mr. Hale presented the monthly financials noting that a new format that will be used moving forward when reporting the monthly financials.

Director Mesite: Discussed the inclusion of various months in reports that are being compiled into balance sheet.

Director Dunsmoor: Discussed the budget and year to date revenue comparison and would be looking into alternatives for presenting financials at future meetings.

Mr. Hale: March will be the first month of the year for financials so there will not be a complete annual comparison.

Director Dunsmoor: Should still call the Board's attention to important issues but is fine with not discussing all financial details verbally at each meeting.

Mr. Hale: Will do so and still provide the Board with full opportunity to ask questions on the financial report.

Following discussion and upon motion duly made and seconded, and unanimously carried, the Board approved the monthly financials.

Mr. Hale discussed items that may result in the need for a 2024 budget amendment. An error in metering for well pumping has been corrected. Lead and copper sampling and survey requirements are also resulting in unexpected potholing to confirm material of pipes which will be much more expensive.

Director Dunsmoor: If you find lead, whose responsibility is it?

Mr. Hale: The District's responsibility stops at the curb stop. However, based on all of the anecdotal evidence, the District is not very likely to include any lead lines.

District Manager's Report

Mr. Hale presented the District managers report. Wastewater inflows increased in January. The District is monitoring and now at 72% of hydraulic load and 74% of organic load. Once they hit 80% the District will have to engage engineer to work on design for upgrade to the plant. Mr. Hale reported on recent main break. The break has been repaired by the team and is back in service.

Mr. Hale described the update to the District's service area map depiction which has caused some confusion with developers and property owners who have made certain assumptions about service. There is still a need to go through the process for inclusion and evaluation of water rights and ability to serve. Following discussion

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and upon motion duly made and seconded, and unanimously carried, the Board approved updates to the District's service area map.

Mr. Hale presented the proposed boring and permit program along with other revisions made to the District's Rules and Regulations. The issue has been several offenders that are not locating District lines. Mr. Norris and Director Mesite discussed and commented on the revisions noting a typographical error to be deleted. Following discussion and upon motion duly made and seconded, and unanimously carried, the Board approved the Resolution Amending the Rules and Regulations to adopt excavation and boring permit program and to prevent obstruction of curb stops.

Engineer's Report

Mr. Bannister presented the engineer's report. He reported on the Resolution Authorizing Integrated Project Delivery for the Jimmy Camp Lift Station and the benefits of the project. Mr. Norris described the statutory requirements to adopt the resolution. Following discussion and upon motion duly made and seconded, and unanimously carried, the Board approved the boundary map revisions.

Attorney's Report

Mr. Norris reported on status of 2024 legislative session and bills that are being tracked.

Public Comment

Ms. Smith inquired about property outside the District's service area and development plans.

Other Business

None.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 3:01 p.m.



Secretary