

# RECORD OF PROCEEDINGS

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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

### OF THE

### WIDEFIELD WATER AND SANITATION DISTRICT

Held: Tuesday, February 21, 2023, at 1:30 p.m. at 8495 Fontaine Blvd., Colorado Springs, Colorado 80925.

#### Attendance

Directors in Attendance Were:  
Frank Watson, Secretary/Treasurer  
Mark Dunsmoor, Vice President  
Dan Ittner, Assistant Secretary  
Jim Mesite, Jr., Director

Directors Absent (excused):  
Mark Watson, President

Also in Attendance:  
Lucas Hale, District Manager  
Kelly Smith, Director of Administrative Services  
Rob Bannister, District Engineer  
Travis Jones, Director of Operations  
Joe Norris, Cockrel Ela Glesne Greher & Ruhland, General Counsel  
Member of the Public: Jean Smith

#### Call to Order

Vice President Dunsmoor noted that a quorum of the Board was present and that the Directors had confirmed their continuing qualification to serve, and therefore called the regular meeting of the Board of Directors of the Widefield Water and Sanitation District to order at 1:32 p.m.

#### Notice

Notice of the meeting was properly posted as required by law. The notice also included the agenda items. Certification of such posting is attached hereto.

#### Disclosure Matters

Vice President Dunsmoor reported that conflict of interest statements had been received from all directors and previously filed with the Secretary of State at least 72 hours in advance of the meeting. Copies of the statements are on file with and available from the Colorado Secretary of State.

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## Approval of Minutes

The Board reviewed the Minutes of the January 17, 2023 regular meeting. Upon motion duly made, seconded and unanimously carried, the Minutes of such meeting were approved.

## Financial Matters

### - Monthly Financials:

Mr. Hale reported that there was an increase in cash for the month due to positive operations. Water payments for the month also increased due to operation and maintenance costs from FVA. The new Security PFAS treatment plant is now operational meaning the plant is able to take water from the Venetucci wells for delivery to the District and other parties. The District will be paying its proportional share of these treatment costs by agreement with the parties. Director Dunsmoor and Mr. Hale discussed the normal operational costs versus the cost of a startup. The purchase of lab supplies for the District increased for the month due to having to replace an automatic sampler. A large supply of chemical was purchased in December because of no purchases being made in November. Water expenses for the month decreased due to fewer new installations. For the month of December, there were no new water and sewer taps issued. The year-end total taps issued are 184.5 water taps, 159.5 sewer taps, and 147.5 water resource acquisition fees.

Following discussion and upon motion duly made and seconded, the Board approved the monthly financials.

## District Manager's Report

### - Manager's Report

Mr. Hale reported on two violations issued by CDPHE, explaining the nature both and missed sampling requirements. Neither involved water quality concerns, but were instead reporting and procedural issues. Protocols have been put into place to monitor along with Mr. Hale making organizational and staffing changes to ensure compliance.

**Question from Director Mesite:** Are there any fines possible for these violations?

**Mr. Hale:** There are no fines currently, but further or additional violations could lead to fines.

Mr. Hale then reported on the District's backflow and cross-connection program. Two connections were recently identified for possible non-compliance and both have been reported to the state. The District is filing an extension in one instance. Director Mesite suggested that it would be good for the District to self-report and helpful in the long-term

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with relationships with the state regulators. Mr. Norris, Mr. Hale and Directors Dunsmoor and Mesite discussed the continued demand for increased density from developers. Mr. Hale then discussed the District's safety manual needing to be updated. The manual has previously been updated and managed by the District's Human Resources position but Mr. Hale is looking into creating a new position to oversee safety, lead and copper, and inspections and emergency response.

- Consider approval of Pretreatment Program: F.O.G. / Industrial User and Dental Waste Standards and Guidelines

Mr. Hale presented the proposed Pretreatment Program package as included in the Board packets. The Program formalizes the requirements of the District's current Rules and Regulations and provides additional details for reporting and compliance by property owners

**Question from Director Ittner:** How many water users would fit into this program?

**Mr. Hale:** Not certain on the exact number, but mostly restaurants and a few dental offices are covered.

Following discussion and upon motion duly made and seconded, the Board unanimously approved the pretreatment program as presented.

## Engineer's Report

Mr. Bannister discussed the Engineers' report and the completion of the substation for Skyline at Lorson Ranch. They are still working on the Ridge at Aspen View developments. The Trails Booster Pump station is waiting on a few electrical controls to get set up and running. The electrical and interior items for the Booster 2 Pump station are currently in progress. The upper west and east pipeline project is progressing well.

## Attorney's Report

Mr. Norris reported on the active legislative session and the tracking of several bills at the State capitol.

## Public Comment


None.

## Other Business

None.

## Adjournment

There being no further business to come before the Board, the meeting was adjourned at 2:42 p.m.

  
Secretary